

POINT ROBERTS WATER DISTRICT NO. 4

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POINT ROBERTS WATER DISTRICT NO. 4

Regular Scheduled Meeting of
April 8th, 2025

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:05 p.m. In attendance were Commissioners Hackleman and Anderson, Manager Hubbard, District staff Kelli Wallace and Mitchell Nevi.

1. GUESTS AND COMMENTS:

Rhiannon Allen
Pat Grubb

2. MINUTES:

The Minutes of the Regular Scheduled Meeting of March 11th, 2025 were read. Commissioner Anderson moved to accept them as read. Commissioner Hackleman seconded the motion which passed unanimously

3. APPROVAL:

- A. A Motion was made by Commissioner Hackleman to accept the April 2025 vouchers in the amount of \$125,539.77. The Motion was seconded by Commissioner Anderson and passed unanimously.
- B. The Commissioners approved 10 adjustments.
- C. The Commissioners signed Manager Hubbard's Timesheets.

4. MANAGERS REPORT:

- A. 6 installs completed this year to date.
- B. Hydrant Flow Testing.
- C. Walk behind Forklift and Shelving purchase.

5. CORRESPONDENCE:

- A. Customer Email request to suspend/forgive balance of service. Commissioner Hackleman made a motion to suspend any late penalties for account #937 for the next 6 months – 3 billing cycles but will need to pay the bimonthly fee that has accrued over the 6-month period. Commissioner Anderson seconded the motion and was approved.

6. OLD BUSINESS:


7. NEW BUSINESS:

- A. A motion was made by Commissioner Hackleman to approve the purchase of the forklift and shelving from Point To Point Parcel. Commissioner Anderson seconded the motion and was approved.

8. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be May 13th, 2025 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:31 p.m. on a motion from Commissioner Anderson.



Scott Hackleman – Chairman



N. Madeleine Anderson - Secretary

Arthur Reber - Commissioner

Date: 5.13.2025