

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
March 10th, 2005**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:08 p.m. In attendance were Commissioners Anderson, Johnson, Wilkowski, Manager Bourks and Meg Olson from the All Point Bulletin.

1. **MINUTES:** A motion was made by Commissioner Wilkowski to approve the minutes of the Regular Scheduled Meeting of February 10th, 2005. The motion seconded by Commissioner Johnson, passed unanimously.
2. **VOUCHERS:** A motion was made by Commissioner Wilkowski and seconded by Commissioner Johnson to approve the Vouchers for March 2005 in the amount of \$211,517.26. The motion passed unanimously.

| <u>Description</u> | <u>Amount</u> |
|---|----------------------|
| Avocet Environmental Testing | 60.00 |
| Chevron | 354.34 |
| Commercial Card Solutions JP Morgan Chase | 618.02 |
| Daily Journal of Commerce | 112.85 |
| H. D. Fowler Company | 6,269.58 |
| Hammond Collier Wade Livingstone | 3,222.50 |
| Hardware Sales, Inc. | 172.44 |
| Inslee, Best, Doezie & Ryder, P.S. | 129.50 |
| MCI | 47.38 |
| Myrdal Construction | 86.56 |
| Nexxpost | 694.09 |
| Nielson's Building Center | 23.10 |
| PRWD Imprest Account | 19,850.82 |
| Puget Sound Energy | 570.00 |
| Point Recycling & Refuse | 125.36 |
| RVS Software | 255.00 |
| Regence Blue Shield | 3,031.84 |
| Rumax | 850.00 |
| Security Life Insurance Co. of America | 216.75 |
| SuzAnne Kinsey | 50.00 |
| The Bellingham Herald | 248.79 |
| The Unity Group - Customs Bond | 600.00 |

| | |
|---------------------------------------|------------|
| Tiger Construction | 173,547.83 |
| Utilities Underground Location Center | 12.43 |
| WA State Department of Retirement | 103.61 |
| Whidbey Telecom | 264.47 |

TOTAL AMOUNT: \$211,517.26

2. Commissioner Wilkowski signed Manager Bourks Timesheet.
3. Commissioner Wilkowski signed the Adjustments 2 - 5.
4. The Commissioners signed the Payroll for March 2005.

3. OLD BUSINESS:

4. MANAGERS REPORT:

A. System

1. Functioning properly.

B. Financial:

1. To date there is \$357,054.43 invested in the 804 General Fund; \$25,569.22 uninvested.

5. NEW BUSINESS:

- A. Commissioner Wilkowski moved to have Manager Bourks complete the Right of Entry Agreement granting permission to Seattle SMSA Limited Partnership, d/b/a/ Verison Wireless, to enter the property at the Benson Road water tank site. This agreement allows them 180 days to determine if the property is suitable for a cellular communication site. The motion was seconded by Commissioner Johnson and passed.
- B. Commissioner Wilkowski moved to have Manager Bourks contact Barbara Shosten of FCSG, Financial Consulting Solutions Group, Inc. They will develop a Scope of Work for a rate study which will develop and implement utility rates, connection charges, and a long-term capital funding plan. The motion was seconded by Commissioner Johnson. The motion passed unanimously.

6. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is April 14th, 2005 at 7:00 p.m.

As the Commissioners had no further comments, the meeting was adjourned at 8:05 p.m.

N. Madeleine Anderson – Chair

Arthur Wilkowski - Secretary

Susan M. Johnson - Commissioner

Date: _____

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03/11/05