

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
November 9<sup>th</sup>, 2006**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:01 p.m. In attendance were Commissioners Johnson, Coe, and Manager Bourks.

1. **MINUTES:** The minutes of the Regular Scheduled Meeting of October 12<sup>th</sup>, 2006 were read. Commissioner Johnson made a motion to accept them. Commissioner Coe seconded the motion which passed. The minutes of the Special Scheduled Meeting of October 26<sup>th</sup>, 2006 were read. Commissioner Johnson moved to accept them. Commissioner Coe seconded the motion which passed.
2. **VOUCHERS:** A motion was made by Commissioner Coe to accept the Vouchers for November in the amount of \$42,133.18. The motion was seconded by Commissioner Johnson. The motion passed.

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	45.00
Chevron	95.96
Commercial Card Solutions JP Morgan Chase	174.44
H. D. Fowler Company	872.35
Hach	358.50
Hammond Collier Wade Livingstone	7,804.00
J-Man Trucking	445.42
MCI	39.89
Madden Construction	493.22
Myrdal Construction	281.84
Nielson's Building Center	254.90
Norton Corrosion Limited, LLC	635.00
Office Depot	475.14
Patrick Schinkez	112.50
PRWD Imprest Account	24,181.17
Point Recycle and Refuse	115.26
Puget Sound Energy	639.89
Regence Blue Shield	3,307.42
Rumax	850.00
Security Life Insurance Co. of America	224.16
SuzAnne Kinsey	120.00
The Bellingham Herald	72.85
Utilities Underground Location Center	13.80
WA State Department of Retirement	309.04

**TOTAL AMOUNT: \$42,133.18**

- 2. Commissioner signed Manager Bourks Timesheet.
- 3. The Commissioners signed the Payroll for November 2006.
- 4. Commissioner signed Adjustments – 22 & 23

**4. MANAGERS REPORT:**

**A. System**

- 1. Functioning properly.

**B. Financial:**

- 1. To date there is \$91,108.45 in the 804 General Fund; \$21,127.85 uninvested.

**5. OLD BUSINESS:**

- A. The sewer petition has been presented to the attorney. Manager Bourks is to meet with the District's attorney John Milne to determine how the District should proceed.

**6. CORRESPONDENCE:**

There was no correspondence.

**7. NEW BUSINESS:**

- A. Randy Forsyth from Stanton Properties approached the Board to request a Certificate of Availability so they may start with their plans to develop. The Board will meet with the District's Attorney before making any decisions.

**8. COMMISSIONER'S COMMENTS:**

The next meeting of the Board of Commissioners is December 14<sup>th</sup>, 2006 at 7:00 p.m.

As the Commissioners had no further comments, Commissioner Coe moved to adjourn the meeting at 8:12 p.m. The motion was seconded by Commissioner Johnson and passed.

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Susan M. Johnson - Secretary

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Reneé Coe - Commissioner

Date: \_\_\_\_\_