

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
April 12<sup>th</sup>, 2007**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:05 p.m. In attendance were Commissioners Anderson and Coe and Manager Bourks. Commissioner Johnson had an excused absence.

1. **MINUTES:** The minutes of the Regular Scheduled Meeting for March 8<sup>th</sup>, 2007 were read. Commissioner Coe moved to accept them as read. Commissioner Anderson seconded the motion which passed. The minutes of the March 28<sup>th</sup>, 2007 meeting were read. Commissioner Coe moved to accept them and Commissioner Anderson seconded the motion which passed.
  
2. **VOUCHERS:** A motion was made by Commissioner Coe to accept the Vouchers for April in the amount of \$68,447.93. The motion was seconded by Commissioner Anderson. The motion passed.

<b><u>Description</u></b>	<b><u>Amount</u></b>
Accurate Lock & Security, Inc.	27.81
Avocet Environmental Testing	75.00
Chevron	210.65
Commercial Card Solutions JP Morgan Chase	652.05
Flow Products, Inc.	150.99
FCS Group	2,638.00
Greater Bay Capital	321.95
H. D. Fowler Company	163.86
Hammond Collier Wade Livingstone	9,110.45
Hasler Mailing Systems	86.30
Inslee, Best, Doezie & Ryder, P.S.	2,699.01
J-Man Trucking	268.91
MCI	56.13
Madden Construction	682.92
Myrdal Construction	195.12
Nielson's Building Center	208.47
Office Depot	31.33
Patrick Schinkez	125.00
Point Roberts Press	200.00
PRWD Imprest Account	34,087.34

Puget Sound Energy	519.05
Regence Blue Shield	3,622.17
Rumax	850.00
RVS Software	273.00
Security Life Insurance Co. of America	241.69
SuzAnne Kinsey	22.00
The Bellingham Herald	179.60
Utilities Underground Location Center	40.80
WA State Auditor's Office	943.20
WA State Department of Retirement	891.38
WA State Department of Revenue	8,635.96
Whatcom County Road Fund	25.00
Whidbey Telecom	212.79

**TOTAL AMOUNT: \$68,447.93**

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for April 2007.
4. Commissioner signed Adjustment

**3. MANAGERS REPORT:**

**A. Financial:**

1. To date there is \$83,891.94 invested in the 804 General Fund.

**4. OLD BUSINESS:**

- A. Manager Bourks has requested an extension from the Dept. of Health to June 30<sup>th</sup>, 2007 for the Chlorine Analyzer.

**5. CORRESPONDENCE:**

**6. NEW BUSINESS:**

- A. The Scope of Work from Barb Shosten for assistance with Posting Year-End Entries and Developing the 2006 Financial Statements and Audit Report, will be signed by Manager Bourks.
- B. The Commissioners signed their Emergency Contact Forms.

**7. GUEST AND COMMENTS:**

**8. COMMISSIONER'S COMMENTS:**

The next meeting of the Board of Commissioners is May 12<sup>th</sup>, 2007 at 7:00 p.m.

As the Commissioners had no further comments, Commissioner Coe moved to adjourn the meeting at 8:08 p.m. The motion was seconded by Commissioner Anderson and passed.

---

N. Madeleine Anderson – Chair

---

Reneé Coe - Secretary

Date: \_\_\_\_\_