

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
August 9th, 2007**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:00 p.m. In attendance were Commissioners Anderson, Meursing and Manager Bourks.

1. GUESTS AND COMMENTS:

2. CORRESPONDENCE:

A. Commissioner Meursing moved to accept the letter of resignation from Commissioner Coe dated July 29th, 2007. The motion was seconded by Commissioner Anderson and passed. The Board of Commissioners now has 90 days, effective August 9th, 2007, to appoint a replacement to the Board.

C. Commissioner Meursing moved to reinstate the water connection to 2094 Maple Street. The decision was based on Resolution 538 which stated that: If service is resumed within five years from date of request, a \$50.00 reconnection fee, plus monthly charges back to the beginning of the current billing year (January 1st) would need to be paid. The motion was seconded by Commissioner Anderson and passed.

3. MINUTES: The Minutes of the Special Scheduled Meeting of July 10th, 2007 were read. Commissioner Meursing moved to accept them. Commissioner Anderson seconded the motion which passed.

The Minutes of the Special Scheduled Meeting of July 20th, 2007 were read. Commissioner Meursing moved to accept them. Commissioner Anderson seconded the motion which passed.

The Minutes of the Special Scheduled Meeting of July 23rd, 2007 were read. Commissioner Meursing moved to accept them as read. Commissioner Anderson seconded the motion which passed.

4. VOUCHERS: A motion was made by Commissioner Meursing to accept the Vouchers for August in the amount of \$55,651.03. Commissioner Anderson seconded the motion which passed.

| <u>Description</u> | <u>Amount</u> |
|------------------------------|----------------------|
| Avocet Environmental Testing | 75.00 |
| Chevron | 694.51 |
| Commercial Card Solutions | 455.25 |

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| Financial Consulting Services Group | 1425.00 |
| H. D. Fowler Company | 633.60 |
| Hardware Sales, Inc. | 520.27 |
| Inslee, Best, Doezie & Ryder, P. S. | 6,197.88 |
| J-Man Trucking | 780.31 |
| MCI | 52.33 |
| Metrocall Wireless | 28.94 |
| Myrdal Construction | 872.20 |
| Nielson's Building Center | 241.69 |
| Office Depot | 106.24 |
| Patrick Schinkez | 800.00 |
| PRWD Imprest Account | 36,219.05 |
| Point Recycling and Refuse | 22.50 |
| Point Roberts Press, Inc. | 84.00 |
| Puget Sound Energy | 725.00 |
| Regence Blue Shield | 3,622.17 |
| Rumax | 850.00 |
| Security Life Insurance Co. of America | 241.69 |
| SuzAnne Kinsey | 110.00 |
| The Bellingham Herald | 138.80 |
| Utilities Underground Location Center | 14.40 |
| WA State Department of Retirement | 525.11 |
| Whidbey Telecom | 215.09 |

TOTAL AMOUNT: \$55,651.03

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for August 2007
4. Commissioner signed Adjustments 12 - 14

5. MANAGERS REPORT:

A. Financial:

To date there is \$55,033.01 invested.

6. CORRESPONDENCE:

- C. The e-mail from 621 Maple Avenue requesting reinstatement of their water service was read. The Board granted the reinstatement based on Resolution No. 538. The same situation as applied to 2094 Maple Street. Manager Bourks will notify them of the Boards decision.

7. OLD BUSINESS:

- A. The letter from 10 Diane Circle requesting reinstatement of water service was denied. The meter was removed for non payment of fees and a lien has been placed against the property. The Board of Commissioners is considering removal of the lien and adjusting off the outstanding balance of \$377.06 as the account has been in arrears since 1998. A letter, signed by the Board, is being sent.

8. NEW BUSINESS:

- A. Commissioner Meursing moved to rescind from Section F of Resolution No. 538, the following:

In addition, if renewal of water service at the particular location is requested by the original customer, a \$50.00 reconnection fee will be charged, plus monthly charges back to the beginning of the current billing year (January 1st).

The motion was seconded by Commissioner Anderson and passed.

9. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners is September 13th, at 7:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 8:03 p.m. by a motion from Commissioner Anderson and seconded by Commissioner Meursing.

N. Madeleine Anderson – Chair

William H. Meursing
Commissioner

Date: _____