

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
March 11, 2008**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:03 p.m. In attendance were Commissioners Anderson, Hackleman and Meursing.

1. GUESTS AND COMMENTS:

- 2. MINUTES:** The Minutes of the Regular Scheduled Meeting for February 12, 2008 were read. Commissioner Hackleman moved to accept them as read. Commissioner Meursing seconded the motion which passed.

The Minutes of the Special Scheduled Meeting of February 29, 2008 were read. Commissioner Hackleman moved to accept them and Commissioner Meursing seconded the motion which passed.

Commissioner Meursing requested, as a matter of record, that the deadline for completion and negotiation of the MIR Agreement should not have been extended to May 5, 2008. The work is moving slowly and should be completed earlier as both the Board and Developers are anxious to sign the Agreement.

- 3. VOUCHERS:** A motion was made by Commissioner Meursing to accept the Vouchers for March in the amount of \$34,435.21. The motion was seconded by Commissioner Hackleman. The motion passed.

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	245.00
Chevron	703.28
Commercial Card Solutions	1351.78
Commissioner Anderson	180.00
Commissioner Hackleman	180.00
Commissioner Meursing	180.00
Greater Bay Capital	321.95
H. D. Fowler Company	85.49
Hardware Sales Inc.	57.53
Hasler Mailing Systems	86.30
Inslee, Best, Doezie & Ryder, PS	1,364.00
MCI	33.27
Nielson's Building Center	364.28

Norton Corrosion Limited	666.00
Office Depot	56.62
PRWD Imprest Account	19,725.88
Patrick Schinkez	900.00
Point Roberts Press Inc.	180.00
Puget Sound Energy	700.00
RVS Software	288.00
Regence Blue Shield	4,624.49
Rumax	850.00
Security Life Insurance Co. of America	438.84
SuzAnne Kinsey	66.00
Utilities Underground Location Center	30.00
WA State Department of Retirement	544.41
Whidbey Telecom	212.09

TOTAL AMOUNT: \$34,435.21

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for March 2008.

4. MANAGERS REPORT:

A. Financial:

1. To date there is \$742,560.69 invested in the 804 General Fund.

5. OLD BUSINESS:

- A. Hammond Collier Wade Livingstone is working on the Comprehensive Plan Update. They will have an updated draft ready to submit to the Department of Health by Friday, March 14, 2008.

6. CORRESPONDENCE:

- A. Letter from Heidi Sherman will be answered by Manager Bourks.
- B. Letter from Johns Monroe Mitsunaga states that the Developers are ready to sign the Agreement for Major Infrastructure Reserve. It is hoped that the Agreement will be completed by March 13, 2008 and may be signed after review by the Board.
- C. Hammond Collier Wade Livingstone has submitted a copy of the Population Projection Data, from the draft of the Water System Plan, to Whatcom County Planning Division. Included is a copy of the Program Consistency Statement Checklist for the County to use in acknowledging the Water System Plan's consistency with County policy.
- D. Whatcom County Public Works Department is requesting the Board enter into an Interagency Memorandum Agreement to establish the rental rates for the GIS Field Equipment.

7. NEW BUSINESS:

- A. Commissioner Meursing moved to enter into an Interagency Memorandum Agreement with the Whatcom County Public Works Department to rent the Trimble Pathfinder GIS Field Equipment for a period of two weeks. This agreement would be subject to clarification of the term "private entity" as well as a reasonable rate. The motion was seconded by Commissioner Hackleman and passed.

8. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is April 8, 2008 at 7:00 p.m.

As the Commissioners had no further comments, Commissioner Hackleman moved to adjourn the meeting at 7:49 p.m. The motion was seconded by Commissioner Meursing and passed.

N. Madeleine Anderson – Chair

William H. Meursing - Secretary

Scott Hackleman - Commissioner

Date: _____