

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
May 13, 2008**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:04 p.m. In attendance were Commissioners Anderson, Hackleman, and Manager Bourks. Commissioner Meursing had an excused absence.

**1. GUEST AND COMMENTS:**

- 2. MINUTES:** The Minutes of the Regular Scheduled Meeting for April 8, 2008 were read. Commissioner Hackleman moved to accept them as read. Commissioner Anderson seconded the motion which passed.

The Minutes of the Special Scheduled Meeting of April 16, 2008 were read. Commissioner Hackleman moved to accept them as read. Commissioner Anderson seconded the motion which passed.

- 3. VOUCHERS:** A motion was made by Commissioner Hackleman to accept the Vouchers for May in the amount of \$58,088.15. The motion was seconded by Commissioner Anderson. The motion passed.

<b><u>Description</u></b>	<b><u>Amount</u></b>
Avocet Environmental Testing	90.00
Brian Calder	336.04
Chevron	250.68
Commercial Card Solutions	694.95
Commissioner Anderson	180.00
Commissioner Hackleman	180.00
Commissioner Meursing	90.00
H. D. Fowler Company	1165.98
HD Supply Waterworks	858.19
Inslee, Best, Doezie & Ryder, PS	10,118.12
J-Man Trucking	934.63
MCI	61.84
Myrdal Construction	1,409.20
Nielson's Building Center	206.54
Office Depot	121.71
Patrick Schinkez	925.00
Point Recycling and Refuse	57.50
Point Roberts Lawn Care	253.39

PRWD Imprest Account	13,186.93
Puget Sound Energy	564.94
Regence Blue Shield	3,622.17
Rumax	850.00
RVS Software	289.66
Security Life Insurance Co. of America	260.63
SuzAnne Kinsey	341.00
United States Postal Service	3,000.00
Utilities Underground Location Center	12.00
WA State Columbia Ford Mercury Lincoln	17,223.20
WA State Department of Retirement	557.03
Wells Fargo Financial Capital Finance	34.12
Whidbey Telecom	212.70

**TOTAL AMOUNT: \$58,088.15**

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for May 2008.

**4. MANAGERS REPORT:**

**A. Financial:**

1. To date there is \$747,867.24 invested in the 804 General Fund.

**5. OLD BUSINESS:**

- A. None

**6. CORRESPONDENCE:**

- A. FYI: Letter from Marilyn Paller
- B. Letter from Belcher Swanson Law Firm is a request for Public Disclosure.

**7. NEW BUSINESS:**

- A. Commissioner Hackleman moved to accept Resolution No. 599. This is a Resolution to Establish voluntary summer outdoor water conservation measures. The motion was seconded by Commissioner Anderson and passed.
- B. Commissioner Hackleman moved to accept Resolution No. 600. This Resolution revises and establishes water service rates and charges and repeals Resolution No. 588. The motion was seconded by Commissioner Anderson and passed.
- C. Commissioner Hackleman moved to accept Resolution No. 601. This is a Resolution approving and adopting an agreement for construction extensions to the District's water system. The motion was seconded by Commissioner Anderson and passed.
- D. Commissioner Hackleman moved to change the Rate Code on Account No. 551, 616 and 802. The motion was seconded by Commissioner Anderson and passed.

- E. Commissioner Hackleman moved to give refunds to Account No. 2101 for \$942.23 and Account No. 2136 for \$1,076.67. These refunds are for new connection services. The motion was seconded by Commissioner Anderson and passed.
- F. Commissioner Hackleman moved to cancel any further Allocations. The motion was seconded by Commissioner Anderson and passed.
- G. Commissioner Hackleman moved to accept Resolution No. 602. This is a Resolution to ratify and approve an agreement providing for the construction of a reservoir to provide additional water supply and capacity for the benefit of the District. The motion was seconded by Commissioner Anderson and passed.

**8. COMMISSIONER'S COMMENTS:**

The next meeting of the Board of Commissioners is June 10, 2008 at 7:00 p.m.

As the Commissioners had no further comments, Commissioner Anderson moved to adjourn the meeting at 7:50 p.m. The motion was seconded by Commissioner Hackleman and passed.

\_\_\_\_\_  
N. Madeleine Anderson – Chair

\_\_\_\_\_  
Scott Hackleman - Commissioner

Date:\_\_\_\_\_