

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
June 10th, 2008**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:04 p.m. In attendance were Commissioners Anderson, Meursing and Manager Bourks. Commissioner Hackleman had an excused absence.

1. GUESTS AND COMMENTS:

Larry Talson protesting current return check fees.

Chief Bill Skinner regarding a modification to the existing agreement on the Benson Road property.

Both items will be added to the July 8, 2008 Agenda.

2. MINUTES: The Minutes of the Regular Scheduled Meeting for May 13, 2008 were tabled due to the absence of Commissioner Hackleman. This was because Commissioner Meursing was absent from that meeting. They will be read at the July 8, 2008 meeting.

3. VOUCHERS: A motion was made by Commissioner Meursing to accept the Vouchers for June in the amount of \$65,349.21. The motion was seconded by Commissioner Anderson. The motion passed.

2. Commissioner signed Manager Bourks Timesheet.

3. The Commissioners signed the Payroll for June 2008.

4. Commissioner signed Adjustments 7 - 9

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	60.00
Bob's Tractor Service	136.08
Chevron	368.35
Commercial Card Solutions	1038.02
Commissioner Anderson	90.00
Commissioner Meursing	90.00
Dan Bourks	164.56
Financial Consulting Services Group	90.00
H. D. Fowler Company	5,036.11
Inslee, Best, Doezie & Ryder, P. S.	2,087.85
MCI	72.52
Myrdal Construction	439.02
Nielson's Building Center	99.71

Patrick Schinkez	700.00
Point Roberts Press, Inc.	440.00
PRWD Imprest Account	33,450.85
PRWD Petty Cash	248.73
PRWD Refund Account	4,389.93
Printing For You	174.31
Puget Sound Energy	615.00
Regence Blue Shield	4,123.33
Rumax	850.00
Security Life Insurance Co. of America	260.53
SuzAnne Kinsey	308.00
USA Mobility	228.24
Utilities Underground Location Center	14.40
WA State Department of Retirement	544.41
Whatcom County Road Fund	57.16
Whidbey Telecom	215.06
GeoLine Positioning Systems	8,957.04

TOTAL AMOUNT: \$65,349.21

4. MANAGERS REPORT:

A. Financial:

1. To date there is \$821,563.57 invested in the 804 General Fund.

5. OLD BUSINESS:

- A. None

6. CORRESPONDENCE:

- A. None

7. NEW BUSINESS:

- A. The Board signed the Memorandum Of Understanding for the Whatcom Water Alliance. This will partner us with other water systems as a cost-effective way to develop and promote public education strategies while sharing technical information and expertise on water conservation.
- B. No Board action was taken on Hammond Collier Wade Livingstone's Scope of Services for the 2008 Water Main Replacements.
- C. Commissioner Meursing moved to accept the Scope Of Services from Hammond Collier Wade Livingstone regarding Water Service Connections and Chlorine Monitoring Station Installation. The motion was seconded by Commissioner Anderson and passed.
- D. Commissioner Meursing moved to accept Resolution No. 603. This is a Resolution to Increase the Special Connection Refund Account to \$10,000.00. The motion was

seconded by Commissioner Anderson and passed.

- E. The Bay Cliff Short Plat Water Main Extension was reviewed for informational purposes only.

8. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is July 8, 2008 at 7:00 p.m.

As the Commissioners had no further comments, Commissioner Anderson moved to adjourn the meeting at 8:20 p.m. The motion was seconded by Commissioner Meursing and passed.

N. Madeleine Anderson – Chair

William H. Meursing - Secretary

Date: _____