

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
August 12<sup>th</sup>, 2008**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:03 p.m. In attendance were Commissioners Anderson, Hackleman, Meursing and Manager Bourks.

**1. GUESTS AND COMMENTS:**

Ken Campbell

**2. MINUTES:** The Minutes of the Regular Scheduled Meeting of July 8<sup>th</sup>, 2008 were read. Commissioner Hackleman moved to accept them with an amendment to Item 1 – Bill Reynolds comments. Commissioner Meursing seconded the motion which passed. The item has been amended.

**3. VOUCHERS:** A motion was made by Commissioner Hackleman to accept the Vouchers for August in the amount of \$104,294.21. Commissioner Meursing seconded the motion which passed.

<b><u>Description</u></b>	<b><u>Amount</u></b>
Avocet Environmental Testing	535.00
Brian Calder	433.60
Chevron	1,103.54
City of Ocean Shores	23,848.00
Commercial Card Solutions	213.34
Commissioner Anderson	90.00
Commissioner Hackleman	90.00
Commissioner Meursing	90.00
H. D. Fowler Company	96.30
Hammond Collier Wade Livingstone	3,296.00
Harry Thompson	135.75
Hasler Mailing Systems	243.90
Inslee, Best, Doezie & Ryder, PS	1,434.21
J-Man Trucking	354.93
MCI	30.19
Myrdal Construction	1,097.55
Nielson's Building Center	339.32
Patrick Schinkez	362.50

PRWD Imprest Account	42,889.73
PRWD Water Installment Account	8,712.52
Point Roberts Auto Freight	495.45
Public Utility District No. 1	1,785.39
Puget Sound Energy	752.81
Regence Blue Shield	4,123.33
Rumax	850.00
Sears Commercial One	122.47
Security Life Insurance Co. of America	265.63
SuzAnne Kinsey	55.00
United States Postal Service	3,000.00
Utilities Underground Location Center	32.40
WA State Department of Retirement	738.00
Wells Fargo Financial Capital Finance	351.65
Whatcom Builders, Inc.	6,038.78
Whatcom County Road Fund	75.00
Whidbey Telecom	211.92

**TOTAL AMOUNT: \$104,294.21**

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for August 2008
4. Commissioner signed Adjustment 12 & 13

**4. MANAGERS REPORT:**

**A. Financial:**

To date there is \$966,237.68 invested.

**5. CORRESPONDENCE:**

- A. A letter from the State of Washington Department of Health was sent to us on July 28<sup>th</sup>, 2008, approving the District to now serve 2953 ERU's.
- B. The letter from Tod Manrell will be addressed by District Staff.
- C. The letter from Peter Messervy has been addressed by Staff.

**6. OLD BUSINESS:**

- A. The Fire Department Easement Agreement was not finalized for this meeting.

**7. NEW BUSINESS:**

- A. Brian Housley of Stanton Northwest asked to be placed on the Agenda, however he did not attend the meeting..
- B. Commissioner Hackleman moved to approve the refund to Account No. 2123 in the amount of \$7,650.00. Commissioner Meursing seconded the motion which passed.

- C. Commissioner Hackleman moved to approve the Invoice to The City of Ocean Shores for the purchase of a backhoe in the amount of \$23,848.00. Commissioner Meursing seconded the motion which passed.
- D. Commissioner Hackleman moved to accept Resolution No. 605 – A Resolution to increase the Imprest Account to \$50,000.00. This is necessary due to the rise in the cost of Canadian Water. The summer charges are now \$43,574.00. The motion was seconded by Commissioner Meursing and passed.
- E. A motion was made by Commissioner Hackleman to approve the purchase of GIS Mapping Software. The motion was seconded by Commissioner Meursing and passed.

**8. COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners is September 9<sup>th</sup>, at 7:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 7:44 p.m. by a motion from Commissioner Hackleman and seconded by Commissioner Meursing.

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N. Madeleine Anderson – Chair

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William H. Meursing - Secretary

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Scott Hackleman - Commissioner

Date: \_\_\_\_\_