

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
December 9th, 2008**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 7:03 p.m. In attendance were Commissioners Anderson, Meursing, Hackleman and Manager Bourks.

1. GUEST AND COMMENTS:

Wayne Knowles, representing Stanton Land Holdings, LLC, was here on behalf of Brian Housley and the correspondence he had submitted to the Board.

- 2. MINUTES:** The Minutes of the Regular Scheduled Meeting of October 14th, 2008 were read. Commissioner Hackleman moved to accept them as read. Commissioner Meursing seconded the motion which passed.

The minutes of the Regular Scheduled Meeting of November 11th, 2008 were read. Commissioner Hackleman moved to accept them as read. Commissioner Meursing seconded the motion which passed.

- 3. VOUCHERS:** A motion was made by Commissioner Hackleman to accept the Vouchers for December in the amount of \$90,997.71. The motion was seconded by Commissioner Meursing and passed.

<u>Description</u>	<u>Amount</u>
Avocet Environmental Testing	30.00
Chevron	524.78
Commercial Card Solutions	1170.15
Commissioner Anderson	188.00
Commissioner Hackleman	202.00
Commissioner Meursing	174.00
Hammond Collier Wade Livingstone	8,727.50
Hasler Financial Services, LLC	195.12
HD Supply Waterworks	505.84
H. D. Fowler Company	124.61
Inslee, Best, Doezie & Ryder, PS	4,059.11
J-Man trucking	681.20
MCI	37.90
Madden Construction	184.28
Nielson's Building Center	790.32

Office Depot	102.88
Patrick Schinkez	1,825.00
PRWD Imprest Account	35,140.32
PRWD Water Installment Account	27,900.00
Point Roberts Press, Inc.	220.00
Printing For You	530.51
Puget Sound Energy	635.00
Regence Blue Shield	4,123.33
Rumax	1,150.00
Security Life Insurance Co. of America	265.63
SuzAnne Kinsey	66.00
Utilities Underground Location Center	25.20
WA State Department of Health	84.00
WA State Department of Retirement	1,123.16
Whidbey Telecom	211.87

TOTAL AMOUNT: \$90,997.71

2. Commissioner signed Manager Bourks Timesheet.
3. The Commissioners signed the Payroll for December 2008.
4. Commissioner signed Adjustments 45 & 46.

4. MANAGERS REPORT:

A. Financial:

1. To date there is \$1,120,811.48 invested in the 804 General Fund.

5. OLD BUSINESS:

- A. None

6. CORRESPONDENCE:

- A. The letter from Brian Housley requesting that the Board issue a letter of water availability for an additional 97 water connections so that they can process their plat application with Whatcom County, was read. The Board is unable to accommodate Stanton as Resolution No. 608 has been passed by the Board and specifically lays out how Certificates of Water Availability will be issued.
- B. The letter from John Clark Anderson, Manager of Whalens' RV Park and Campground was reviewed and will be answered by Staff.

7. NEW BUSINESS:

- A. Wage review is tabled until the January 13th, 2009 meeting

8. COMMISSIONER'S COMMENTS:

The next meeting of the Board of Commissioners is January 13th, 2009 at 7:00 p.m.

As the Commissioners had no further comments, Commissioner Anderson moved to adjourn the meeting at 8:15 p.m. The motion was seconded by Commissioner Hackleman and passed.

N. Madeleine Anderson – Chairperson

William H. Meursing - Secretary

Scott Hackleman - Commissioner

Date: _____