

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
February 12, 2013**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:03 p.m. In attendance were Commissioners Meursing, Hackleman, Manager Bourks, and district staff Gigi Leeking.

1. GUESTS AND COMMENTS:

Meg Olson of The All Point Bulletin

2. MINUTES: The Minutes of the Regular Scheduled Meeting of January 8, 2013 were tabled. The Minutes of the Special Scheduled Meeting of January 29, 2013 were read and Commissioner Meursing moved to accept them as read. Commissioner Hackleman seconded the motion which passed unanimously.

3. APPROVAL: 1. A motion was made by Commissioner Meursing to accept the February 2013 Vouchers in the amount of \$79,510.87. The motion was seconded by Commissioner Hackleman and passed.

2. Commissioner signed Manager Bourks Timesheet
3. The Commissioners signed the Payroll for February 2013.
4. The Commissioners signed Adjustment # 2 & 3

4. MANAGERS REPORT:

1. To date, there is \$778,100.78 invested in the 804 General Fund.
2. Waiting for Sewer Survey results from FCSG
3. GVWD water rate increase 1.5%
4. Washington State Audit March 15,2013
5. Conditional Use Permit – pre meeting
6. Water Sales 2012 - \$1,200,000.00 sold 57,600,00.00 gallons, Sales 2011 - \$1,160,000.00 sold 79,015,000 gallons, Sales 2010 - \$1,300,000.00 sold 72,500,000.00

5. CORRESPONDENCE:

A. None

6. OLD BUSINESS:

A. Contact District Attorney John Milne regarding Water Termination Policy

7. NEW BUSINESS:

- A. A motion by Commissioner Meursing to accept the 2013 Working Budget was made. The motion was seconded by Commissioner Hackleman and passed unanimously.
- B. A motion by Commissioner Meursing to increase District Manager Bourks salary by 5%, Gigi Leekings hourly rate by \$1.00 and Clay Hammer's hourly rate by \$3.50 an hour, to take effect as of March 1, 2013. The motion was seconded by Commissioner Hackleman and passed unanimously.
- C. Commissioner Meursing suggested we revisit District Manager Bourks salary again at the end of 2013.
- D. Commissioner Hackleman request that employee evaluations should still be conducted.

8. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be March 12, 2013 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:41 p.m. on a motion from Commissioner Anderson.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

William H. Meursing - Commissioner

Date: _____