

## POINT ROBERTS WATER DISTRICT NO. 4

### Regular Scheduled Meeting of January 12, 2016

#### MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:00 p.m. In attendance were Commissioners Anderson, Hackleman, Reber, Manager Bourks, and district staff Gigi Leeking.

#### **1. Election of Officers for 2016**

Commissioner Anderson nominates Commissioner Hackleman for the position of Chairman for the year 2016, seconded by Commissioner Reber. Commissioner Hackleman nominated Commissioner Anderson for the position of Secretary for the year 2016, seconded by Commissioner Reber. Motions passed unanimously.

#### **2. GUESTS AND COMMENTS:**

Rhianon Allen, Ron Hughes, Kelly Kiniski, and Judson Meraw Kelly Kiniski on behalf of the Point Roberts Emergency Preparedness asked the Board of Commissioners about installing a generator at the 1 million gallon reservoir where they currently have an antenna for ham radio reception. In Principle the commissioners agreed and the PREP will return with further information regarding price, size and installation.

- 3. MINUTES:** The Minutes of the Special Meeting of December 9, 2015 were read. Commissioner Anderson moved to accept them as read. Commissioner Reber seconded the motion which passed.

**4. APPROVAL:** 1. A motion was made by Commissioner Anderson to accept the December Year End 2015 Vouchers in the amount of \$81,399.59. The motion was seconded by Commissioner Reber and passed. A motion was made by Commissioner Anderson to accept the January 2016 Vouchers in the amount of \$3,249.41 The motion was seconded by Commissioner Reber and passed.

2. The Commissioner signed Manager Bourks Timesheet
3. The Commissioners signed the Payroll for January 2016.

#### **5. MANAGERS REPORT:**

##### **A. Financial:**

1. To date, there is \$1,343,643.09 invested in the 804 General Fund.
2. Sales for 2015 \$1,605,198.00
3. Bluff cave in behind 429 Marine Dr. possibly due to main break 11/30/2015. Was notified by owner on 12/31/15, currently working with Whatcom County & Insurance Co.
4. Two (2) more connections came in end of Dec. 2015. Total connections for 2015, nine (9)
5. GVWD water rate for 2016 \$749,572.00 (2015 rate \$733,830.00) rate increase 2.1%
6. Water pumped for 2015 – 86,164,000 gallons.

New field operator training going well.

#### **6. CORRESPONDENCE:**

- A. None

**7. OLD BUSINESS:**

A. None

**8. NEW BUSINESS:**

1. Commissioner's signed Interlocal Agreement for Payroll Services on a motion by Commissioner Anderson seconded by Commissioner Reber
2. Working Budget for 2016 was approved and signed on a motion by Commissioner Anderson, seconded by Commissioner Reber.

**9. COMMISSIONER'S COMMENTS:**

Commissioner Anderson suggested a workshop for the Commissioners to work on a Water Termination Policy.

The next Regular Meeting of the Board of Commissioners will be February 9, 2016 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 6:02 p.m. on a motion from Commissioner Reber.

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Scott Hackleman – Chairman

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N. Madeleine Anderson - Secretary

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Arthur Reber - Commissioner

Date: \_\_\_\_\_