

## POINT ROBERTS WATER DISTRICT NO. 4

Special Meeting of  
September 15, 2016

### MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:06 p.m. In attendance were Commissioners Anderson, Reber, Manager Bourks, and district staff Gigi Leeking.

**1. GUESTS AND COMMENTS:**

Meg Olson of the All Point Bulletin

- 2. MINUTES:** The Minutes of the Special Meeting of August 10, 2016 were read. Commissioner Reber moved to accept them as read. Commissioner Anderson seconded the motion which passed.

**3. APPROVAL:** A motion was made by Commissioner Reber to accept the August 2016 Vouchers in the amount of \$91,435.00. The motion was seconded by Commissioner Anderson and passed.

- A. The Commissioner signed Manager Bourks' Timesheet
- B. The Commissioners signed the Payroll for September 2016.
- C. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.
- D. The Commissioners signed Adjustment # 47 & 48

**4. MANAGERS REPORT:**

- A. To date, there is \$1,685,575.53 invested in the 804 General Fund.
- B. Jan. – Aug. Sales 2016 \$935,126.00, Jan. – Aug. Sales 2015 \$974,154.00 a difference of \$39,028.00 because of no water sales to golf course.
- C. Finished upgrading Marina, 2" meter on south side. 5 meters in total.
- D. Finished James & Austin tie in and upgrade from main break on April 19, 2016.
- E. 7 new connections this year, 5 new connections last year at this time.

**5. CORRESPONDENCE:**

- A. None

**6. OLD BUSINESS:**

- A. None

**7. NEW BUSINESS:**

**8. COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be October 11, 2016 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:21 p.m. on a motion from Commissioner Arthur Reber.

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Scott Hackleman – Chairman

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N. Madeleine Anderson - Secretary

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Arthur Reber - Commissioner

Date: \_\_\_\_\_