

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
December 13, 2016**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:07 p.m. In attendance were Commissioners Anderson, Reber, Manager Bourks, and district staff Gigi Leeking.

1. GUESTS AND COMMENTS:

Rhiannon Allen

- 2. MINUTES:** The Minutes of the Special Meeting of November 9, 2016 were read. Commissioner Reber moved to accept them as read. Commissioner Anderson seconded the motion which passed.

3. APPROVAL: A motion was made by Commissioner Reber to accept the November 2016 Vouchers in the amount of \$83,569.99. The motion was seconded by Commissioner Anderson and passed.

- A. The Commissioner signed Manager Bourks' Timesheet
- B. The Commissioners signed the Payroll for December 2016.
- C. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.
- D. The Commissioners signed Adjustment # 53, 54, 55, 56, 57, & 58

4. MANAGERS REPORT:

- A. To date, there is \$1,706,140.29 invested in the 804 General Fund.
- B. Main Break, Teller Road Nov. 16/16 & Roosevelt Way Dec. 12/16.
- C. Soils test report completed and will be submitted to Whatcom County for drainage requirements and building permit.
- D. Meter reading Dec. 19 – 23rd. Manager gone Dec.26/16 – Jan. 3/17

5. CORRESPONDENCE:

- A. Letter from Metro Vancouver Water District.

6. OLD BUSINESS:

- A. None

7. NEW BUSINESS:

- A. A motion to accept the new Rate & Charges for Legal Service from Inslee, Best, Doezie & Ryder was made by Commissioner Reber. The motion was seconded by Commissioner Anderson and passed.

8. COMMISSIONER'S COMMENTS:

The next Regular Meeting of the Board of Commissioners will be January 10, 2017 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:22 p.m. on a motion from Commissioner Arthur Reber.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

Arthur Reber - Commissioner

Date: _____