

## POINT ROBERTS WATER DISTRICT NO. 4

Regular Scheduled Meeting of  
June 13, 2017

### MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:05 p.m. In attendance were Commissioners Anderson, Hackleman, Reber, Manager Bourks, and district staff Gigi Leeking.

**1. GUESTS AND COMMENTS:**

Rhianon Allen

- 2. MINUTES:** The Minutes of the Regular Scheduled Meeting of May 9, 2017 were read. Commissioner Reber moved to accept them as read. Commissioner Anderson seconded the motion which passed.

**3. APPROVAL:**

- A. A motion was made by Commissioner Reber to accept the May 2017 vouchers in the amount of \$87,906.83. The motion was seconded by Commissioner Anderson and passed.
- B. A Commissioner signed Manager Bourks' Timesheet.
- C. The Commissioners signed Payroll for June 2017.
- D. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.
- E. The Commissioners signed Adjustment #8 & 9

**4. MANAGERS REPORT:**

- A. To date, there is \$1,829,391.69 invested in the 804 General Fund.
- B. May 12<sup>th</sup> – Main break 1549 Panorama Dr., May 14<sup>th</sup> – Main break 94 Regina Way, May 29<sup>th</sup> – Main break Austin & Windsor Dr.
- C. Manager attending required training in Auburn, Kent and Everett, 4 days total.
- D. Filed Water Use Efficiency Report with Washington State. 3-year average at 16% water loss.
- E. New connections for the year 7

**5. CORRESPONDENCE:**

A. None

**6. OLD BUSINESS:**

A. None

**7. NEW BUSINESS:**

A. None

**8. COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be July 11, 2017 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:37 p.m. on a motion from Commissioner Arthur Reber.

\_\_\_\_\_  
Scott Hackleman – Chairman

\_\_\_\_\_  
N. Madeleine Anderson - Secretary

\_\_\_\_\_  
Arthur Reber - Commissioner

Date: \_\_\_\_\_