

**POINT ROBERTS WATER DISTRICT NO. 4**

**Special Meeting of  
August 15, 2017**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:02 p.m. In attendance were Commissioners Anderson, Reber, Manager Bourks, and district staff Gigi Leeking.

**1. GUESTS AND COMMENTS:**

Rhianon Allen

- 2. MINUTES:** The Minutes of the Regular Scheduled Meeting of July 11, 2017 were read. Commissioner Reber moved to accept them as read. Commissioner Anderson seconded the motion which passed.

**3. APPROVAL:**

- A. A motion was made by Commissioner Reber to accept the July 2017 vouchers in the amount of \$78,597.58. The motion was seconded by Commissioner Anderson and passed.
- B. A Commissioner signed Manager Bourks' Timesheet.
- C. The Commissioners signed Payroll for August 2017.
- D. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.
- E. The Commissioners signed Adjustment #11, 12, 13, & 14

**4. MANAGERS REPORT:**

- A. To date, there is \$1,898,000.96 invested in the 804 General Fund.
- B. July 14th – Main break 1549 Julius Dr., August 8th – Main break Panorama Dr.  
August 11th – Main break Periwinkle Lane.
- C. Reading meters Aug. 24 thru 29<sup>th</sup>.
- D. Will be working with Architect for office building – Kerry Garrett.

**5. CORRESPONDENCE:**

- A. Bald Eagle Valley Resort Management Inc.

**6. OLD BUSINESS:**

- A. None

**7. NEW BUSINESS:**

- A. District Manager Bourks will be consulting with District lawyer John Milne regarding water agreement between the District and Bald Eagle Valley Resort Management Inc.

**8. COMMISSIONER'S COMMENTS:**

The next Meeting of the Board of Commissioners will be September 12, 2017 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:22 p.m. on a motion from Commissioner Arthur Reber.

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Scott Hackleman – Chairman

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N. Madeleine Anderson - Secretary

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Arthur Reber - Commissioner

Date: \_\_\_\_\_