

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
December 11, 2018**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:02 p.m. In attendance were Commissioners Anderson, Reber, Hackleman, Manager Bourks, and district staff Kelli Wallace.

**1. GUESTS AND COMMENTS:**

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Rhiannon Allen, Mr. & Mrs. B Blaustein

- 2. MINUTES:** The Minutes of the Regular Scheduled Meeting of November 13, 2018 were read. Commissioner Hackleman moved to accept them as read. Commissioner Reber seconded the motion which passed unanimously.

**3. APPROVAL:**

- A. A motion was made by Commissioner Hackleman to accept the December 2018 vouchers in the amount of \$78,383.49. The motion was seconded by Commissioner Anderson and passed.
- B. A Commissioner signed Manager Bourks Timesheet.
- C. The Commissioners signed Payroll for December 2018.
- D. The Commissioners reviewed the vacation, sick, holiday and comp time year to date.
- E. Commissioners signed Adjustments 63,64,65,66,67,68,69,70,71,72,73.

**4. MANAGERS REPORT:**

- A. To date there is \$2,721,418.00 invested in the 804 General Fund.
- B. 8" DI Pipe issue at 365 Tyee Dr
- C. Preparing 2019 Budget
- D. Finalizing Rate Review for late January to Mid-February 2019.

**5. CORRESPONDENCE:**

- A. None

**6. OLD BUSINESS:**

- A. None

**7. NEW BUSINESS:**

- A. Motion was made by Commissioner Hackleman to talk to Faber about consolidating Office & Shop. The motion was seconded by Commissioner Reber.

**8. COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be January 15<sup>th</sup>, 2019 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:24 p.m. on a motion from Commissioner Hackleman.

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Scott Hackleman – Chairman

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N. Madeleine Anderson - Secretary

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Arthur Reber - Commissioner

Date: \_\_\_\_\_