

POINT ROBERTS WATER DISTRICT NO. 4

**Regular Scheduled Meeting of
May 9th, 2023**

MINUTES

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order via Zoom at 5:04 p.m. In attendance were Commissioners Hackleman, Reber and Anderson, Manager Bourks, District staff Kelli Wallace and Wesley Hubbard.

1. GUESTS AND COMMENTS:

Pat Grubb

2. MINUTES:

The Minutes of the Regular Scheduled Meeting of April 11th, 2023 were read. Commissioner Reber moved to accept them as read. Commissioner Anderson seconded the motion which passed unanimously.

3. APPROVAL:

- A. A motion was made by Commissioner Hackleman to accept the May 9th, 2023 vouchers in the amount of \$69,707.56. The motion was seconded by Commissioner Reber and passed unanimously.
- B. Commissioner Hackleman approved Manager Bourks Timesheet.
- C. The Commissioners approved Payroll for May 2023
- D. The Commissioners approved the 5 Adjustments.

4. MANAGERS REPORT:

- A. Invested amount: \$1,241,870.00.
- B. 2019 – 2021 Audit still in progress.
- C. Valve exercising ongoing.
- D. Mar – Apr billing went out in the amount of \$248,571.00. Year to date billed amount is \$503,241.00.
- E. Electric pump motor replacement at \$59,338.00.

6. CORRESPONDENCE:

7. **OLD BUSINESS:**

8. **NEW BUSINESS:**

- A. Resolution 667 – Update Payroll and Leave Policies and Procedures. Updating Sick time roll over of 6 days (48 hours) per month. Not to exceed 240 hours (30 days). A motion was made by Commissioner Reber and seconded by Commissioner Anderson and passed unanimously.

9. **COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be June 13th, 2023 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:14 p.m. on a motion from Commissioner Reber.

Scott Hackleman – Chairman

N. Madeleine Anderson - Secretary

Arthur Reber - Commissioner

Date: _____