

**POINT ROBERTS WATER DISTRICT NO. 4**

**Regular Scheduled Meeting of  
October 10<sup>th</sup>, 2023**

**MINUTES**

The Meeting of the Point Roberts Water District No. 4 Board of Commissioners was called to order at 5:00p.m. In attendance were Commissioners Hackleman, Reber and Anderson, Manager Bourks, District staff Kelli Wallace and Mitchell Nevi.

**1. GUESTS AND COMMENTS:**

Rhianon Allen

**2. MINUTES:**

The Minutes of the Regular Scheduled Meeting of September 12th, 2023 were read. Commissioner Hackleman moved to accept them as read. Commissioner Reber seconded the motion which passed unanimously.

**3. APPROVAL:**

- A. A motion was made by Commissioner Hackleman to accept the October 10<sup>th</sup>, 2023 vouchers in the amount of \$205,958.92. The motion was seconded by Commissioner Anderson and passed unanimously.
- B. Commissioner Hackleman approved Manager Bourks Timesheet.
- C. The Commissioners approved Payroll for October 2023
- D. The Commissioners approved the 5 Adjustments.

**4. MANAGERS REPORT:**

- A. Invested amount: \$1,230,636.00.
- B. Reading meters at the end of the month.
- C. New services for the year so far, 9.
- D. Comp Plan almost complete.

**6. CORRESPONDENCE:**

**7. OLD BUSINESS:**

**8. NEW BUSINESS:**

- A. Nitza Lavon reduction request for overdue balance. Commissioner Hackleman made a motion to deny the request for reduction to balance on account. Commissioner Reber seconded the motion and was approved unanimously.

**9. COMMISSIONER'S COMMENTS:**

The next Regular Meeting of the Board of Commissioners will be November 14<sup>th</sup>, 2023 at 5:00 p.m.

As the Commissioners had no further comments, the meeting adjourned at 5:16 p.m. on a motion from Commissioner Reber.

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Scott Hackleman – Chairman

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N. Madeleine Anderson - Secretary

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Arthur Reber - Commissioner

Date: \_\_\_\_\_